



# APPLICATION FOR ACTRA APPRENTICE MEMBERSHIP

PLEASE PRINT

MAIL TO	
HOME AGENT HELD BY ACTRA	<input type="checkbox"/>
AGENT	<input type="checkbox"/>
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HOME AGENT HELD BY ACTRA	<input type="checkbox"/>
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Professional Name: (if applicable) \_\_\_\_\_

Legal Name: \_\_\_\_\_

Corporate Name: (if applicable) \_\_\_\_\_

SIN: \_\_\_\_\_ G.S.T./Q.S.T.# \_\_\_\_\_ Male  Female

Date of Birth: \_\_\_\_\_ Cell ( ) \_\_\_\_\_  
(Day) (Month) (Year)

Home Address: \_\_\_\_\_ Business ( ) \_\_\_\_\_  
(Street) (Apt. No.) Fax ( ) \_\_\_\_\_

(City) (Province) (Postal Code) Other ( ) \_\_\_\_\_

Home ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

### Agent Information

Agency Name: \_\_\_\_\_ Agent Phone: \_\_\_\_\_  
Agent/Rep Name: \_\_\_\_\_ Address: \_\_\_\_\_

# of Eligible Work Permits \_\_\_\_\_ Date of 1st Work Permit: \_\_\_\_\_

Reciprocal Agreements: SAG \_\_\_\_\_ AFTRA \_\_\_\_\_ EQUITY \_\_\_\_\_ OTHER \_\_\_\_\_

I, \_\_\_\_\_, the undersigned, make application for Apprentice Membership in ACTRA and if accepted I agree to be bound by and observe the Constitution and By-laws, Rules, Regulations, Codes, Schedules and Agreements of ACTRA in effect, or as they may be amended from time to time. In particular, I agree to abide by Article 404 of the Constitution "Work Rules and Ethics", a copy of which is on the back of this application.

In making application for membership in the Alliance of Canadian Cinema, Television and Radio Artists, I declare that I am (either) a Canadian citizen  or a person granted permanent residency status by the Government of Canada

I understand that I may be required to present documented proof of either citizenship or permanent residency status. I further understand that should this declaration prove to be false, ACTRA may unilaterally refuse to grant me membership in ACTRA or may revoke such membership once granted.

I hereby of my own free will, designate ACTRA as my exclusive bargaining agent for collective bargaining purposes for minimum terms and conditions in any and all matters relating to my engagement and/or employment as a Performer within the jurisdiction of ACTRA.

I agree to provide a current photo and resume to ACTRA to be used in accordance with the ACTRA By-laws.

As an ACTRA Apprentice Member, I authorize the Engager(s) to make deductions as are required under the Agreements and to remit such deductions to ACTRA and the ACTRA Fraternal Benefit Society.

\_\_\_\_\_  
(Signature of Witness)

\_\_\_\_\_  
(Signature of Applicant)

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

### FOR OFFICE USE ONLY

APPROVED BY \_\_\_\_\_

BRANCH \_\_\_\_\_

AM NUMBER \_\_\_\_\_

INITIATION DATE: \_\_\_\_\_

INPUT DATE \_\_\_\_\_

# of permits remaining \_\_\_\_\_



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## **RIGHTS AND OBLIGATIONS OF AN ACTRA APPRENTICE MEMBER:**

An ACTRA Apprentice Member shall not act in a manner that is prejudicial to the interest and welfare of ACTRA or its members. The work rules and ethics for ACTRA members are defined in Article 404 of the ACTRA Constitution.

Article 404: Work Rules and Ethics:

- a) act in a manner to protect and respect the integrity of the profession and their colleagues in ACTRA;
- b) work only for employers/engagers with whom ACTRA or the Branch/Local Union has a Collective Agreement, or for engagers who are signatories to an ACTRA Agreement, Code or Schedule of Fees, and have not been declared unfair engagers/employers;
- c) except in the case of charitable or similar production, where specific written permission is given by ACTRA or the Branch/Local Union, work at a rate or fee of not less than that prescribed in the ACTRA or Branch/Local Union Agreement, Code or Schedule of Fees in effect;
- d) work only with members in good standing of ACTRA, or persons who have otherwise been qualified by ACTRA or the Branch/Local Union to work in its jurisdiction;
- e) work only under the terms of a written contract entered into prior to the engagement, where the Agreement, Code or Schedule so provides;
- f) work in compliance with all written agreements between ACTRA and other Associations or Unions;
- g) fulfill all contracts with employers/engagers and exercise professional conduct during an engagement by:
  - i) appearing at all places of work at the appointed time;
  - ii) maintaining membership in good standing; and
  - iii) refraining from harassment of fellow members and employees of ACTRA.

A Work Permittee shall have six (6) weeks from the performance date of an Engagement to apply for Apprentice Membership status and have the Work Permit credited towards full membership.

Apprentice Members must apply for Full Membership Status upon application for their last qualifying Permit or their Apprentice Membership file will be closed. Should the Performer wish to apply for Apprentice Membership again in the future, the previous qualifying work permits will not apply.

An Apprentice Member must pay an annual fee of \$75.00 on or before the expiry date on the Apprentice Membership card in order to maintain Apprentice Member Status.

Copies of ACTRA By-laws and Constitution are available at the Branch/Local Union office and on the ACTRA website [www.actra.ca](http://www.actra.ca).

## **IMPORTANT MEMBER RESPONSIBILITIES**

Apprentice Members can only work under ACTRA agreements.

Apprentice Members are responsible for ensuring that their annual dues are paid on time. Failure to pay annual dues for any reason can lead to membership suspension and resignation.

Apprentice Members are responsible for ensuring that ACTRA has their correct home address and phone number. A member must advise the Branch/Local Union office of any change within thirty (30) days. (ACTRA By-Laws, Obligations of a Member of ACTRA, #6)

## **ACTRA PRIVACY POLICY**

ACTRA (Alliance of Canadian Cinema, Television and Radio Artists) is committed to the privacy of our members.

This Privacy Policy applies to information collected online through ACTRA's website, which includes [www.actra.ca](http://www.actra.ca) and links from that site to the ACTRA Membership System (AMS) and Face to Face Online (F2F). However you choose to provide information to us, we use security safeguards to ensure your personal information is protected. We are committed to informing ACTRA members about our privacy policies and information handling practices.

The personal information you provide to ACTRA is treated with care for your privacy and security. The information ACTRA members provide is used to deliver quality services to our ACTRA members.

Our site may contain links to other websites over which we have no control. ACTRA is not responsible for the privacy policies or practices of other websites you may choose to link to from the ACTRA website. We will indicate when you are leaving the ACTRA website by displaying a pop-up message.