

APPENDIX "D"
REQUEST TO PRODUCE ACTRA-ICA/ACA
UNPAID CHARITY PUBLIC SERVICE ANNOUNCEMENT
(PSA) COMMERCIAL

NEITHER EXCLUSIVITY NOR PRODUCT CONFLICT PERMITTED

- performer transportation included
- no callback
- free wardrobe (unless rented)

Please complete the following form:

Signatory Engager Name _____

Agency Fax _____ Attention to _____

Product(s) _____

Children Involved (list ages) _____

Tentative Shooting Dates _____

Date Faxed to Agent _____ Date Faxed to ACTRA _____

Received by Local ACTRA Office _____

Approved by Local ACTRA Office _____

Consultation with ACTRA must take place prior to production of PSA commercials and be followed up in writing. See Article 1101, paragraphs (a) to (f).

Note: This form must be cleared with the local ACTRA office no less than forty-eight (48) hours before auditions (or booking/casting, if no auditions are held) begin. If it is not, full commercial rates and use payments are in full effect.