<u>SHANNON JACKSON</u> <u>308 Albany Street, Wpg., MB, R3J 2B1</u> shannon@marriagewinnipeg.ca (204) 782-3864



OVERALL BIO

BG Actor, Undertaker, Marriage Commissioner, Teammate @ funky vintage shop & just c8z @♥. Not afraid to try new things – life is too short to have limits!

PROFILE

- AMBITIOUS, CAREER-ORIENTATED, ENERGETIC INDIVIDUAL
- SELF-MOTIVATED
- ABLE TO SET EFFECTIVE PRIORITIES TO ACHIEVE IMMEDIATE AND LONG TERM
 GOALS
- RELEVANT SKILLS AND EXPERIENCE
- DEVELOPED INTERPERSONAL SKILLS, HAVING DEALT WITH A DIVERSITY OF
 PROFESSIONAL CLIENTS AND ASSOCIATES OF ALL AGES
- FULLY ABIDES BY ALL ETHICAL AND RESPECTABLE STANDARDS

CUSTOMER SERVICE

- OVER TWENTY YEARS OF WORK EXPERIENCE DEALING WITH A VARIETY OF CLIENTS
- POSITIVE ATTITUDE AND ADEPT AT HANDLING CUSTOMER COMPLAINTS AND
 PROBLEM SOLVING
- PROVIDES EXCELLENT AND RELIABLE SERVICE, DELIVERED ON COMMITMENTS
- REPRESENTS COMPANY WITH ENTHUSIASM
- ENSURES ORDERS ARE FILLED ACCURATELY

TEAMWORK

- EXECUTE DAILY ASSIGNMENTS
- ENLIST TEAM SUPPORT AS REQUIRED FOR MAJOR PROJECTS
- PARTICIPATE IN JOINT TEAM SESSIONS
- DEMONSTRATES LEADERSHIP ABILITIES

EDUCATION

- PROFILED IN THE WINNIPEG FREE PRESS SATURDAY, FEBRUARY 13, 2016 DEATH AND DIGNITY BY JEN ZORATI
- VARIOUS CONTINUING EDUCATION COURSES FOR THE FUNERAL PROFESSION 2006-PRESENT FOR RENEWAL OF PROVINCIAL DESIGNATION – MOST RECENT 2017 DODGE INSTITUTE FOR ADVANCED MORTUARY STUDIES IN HONOLULU, HAWAII
- MARRIAGE COMMISSIONER, LICENSE # M0500 2006 PRESENT, MANITOBA VITAL STATISTICS AGENCY
- MEMBER OF THE FUNERAL DIRECTOR AND EMBALMER ADVISORY COMMITTEE FOR RED RIVER COLLEGE – 2010 –2017, RED RIVER COLLEGE
- RECIPIANT OF THE DODGE AWARD OF EXCELLENCE FOR EMBALMING 2005, THE DODGE CHEMICAL CO. CANADA LTD.
- FUNERAL DIRECTOR AND EMBALMER, LICENSE # 603 2005 PRESENT, FUNERAL BOARD OF MANITOBA
- FUNERAL DIRECTOR AND EMBALMERS APPRENTICESHIP PROGRAM 2003 2005, WESTERN SCHOOL OF FUNERAL SERVICE (CURRENTLY KNOWN AS THE CANADIAN COLLEGE OF FUNERAL SERVICE)
- LEVEL 1 & 2 OF THE HAGEN AQUARISTIC CERTIFICATION 2003, ROLF C. HAGEN INC. – WESTERN CANADA
- COACHING SKILLS FOR LEADERSHIP DEVELOPMENT & PROACTIVE PEOPLE SKILLS -2002, MTS MANAGEMENT CERTIFICATE PROGRAM.
- MANITOBA LIFE INSURANCE LICENSE 1998, LIFE INSURANCE COUNCIL OF MANITOBA
- GRADE 12 DIPLOMA 1993, VINCENT MASSEY COLLEGIATE, WINNIPEG

EMPLOYMENT HISTORY

JANUARY 2017 – PRESENT BACKGROUND ACTOR

TAKES DIRECTIONS AND PROCEEDS WITH BACKGROUND ROLLS AND CLOSE UP SHOTS AS REQUIRED BY CASTING AND FILM AGENCIES – NON UNIONIZED. HAVE THE ABILITY TO PROVIDE MY OWN MAKE-UP, HAIRSYTLING AND WAREDROBE ESSENTIALS FOR ANY OCCASION AND ROLE.

2017 FILMS - MR. SNOWMAN, SIBERIA, NOMIS, BURDEN OF TRUTH (SERIES), JT LERROY, HOW IT ENDS AND NELLIE BLY.

JANUARY 2014 - MARCH 2017FUNERAL STUDIES COURSE DEVELOPER AND(CASUAL/PART-TIME)INSTRUCTOR AT RED RIVER COLLEGEPREPARATION AND COORDINATION OF THE FUNERAL LAW AND FUNERALDIRECTOR/EMBALMER FUNERAL SERVICES STUDIES PROGRAM. TEACHING OF CREATEDCOURSES TO FUTURE STUDENTS OF THE FUNERAL PROFESSION.

MAY 2005 - PRESENT MANITOBA LICENSED FUNERAL DIRECTOR & EMBALMER

COORDINATING THE INFINITE DETAILS OF THE FUNERAL PROCESS FOR FAMILIES OF MANITOBA. PREPARATION OF THE DECEASED FOR BURIAL OR CREMATION IN A DIGNIFIED AND RESPECTFUL MANNER. 2005-2008 NEIL BARDAL INC., 2008 – 2011 CHAPEL LAWN FUNERAL HOME, 2012 – 2013 MOSAIC FUNERAL SERVICE, 2012 FRIENDS FUNERAL SERVICE, 2016 MOSAIC FUNERAL SERVICE.

MARCH 2017 – PRESENT SYLIST & SALES OF VINTAGE AND FUNK METALPHYISICAL MOON (162 LIPTON ST)

COORDINATES SET UP OF DISPLAYS AND STORE FIXTURES FOR REVOLVING STOCK OF VINTAGE, ANTIQUE AND FUNK GOODS FROM ESTATE SALES AND ITEMS SOLD ON CONSIGNMENT. ASSISTING OTHERS TO FIND THAT PERFECT TREASURE OR OUTFIT.

JULY 2006 – PRESENT MANITOBA MARRIAGE COMMISSIONER SHANNON JACKSON MARRIAGE COMMISSIONER SERVICES

SOLEMNIZE MARRIAGES WITHIN THE PROVINCE OF MANITOBA. COORDINATING SERVICE CONTENT AND PROVIDES OFFICIANT SERVICES. REGISTERS MARRIAGES WITH VITAL STATISTICS AGENCY. ALSO MC AT FUNERALS, BABY & BRIDAL SHOWERS, ANNIVERSARIES AND MANY VENDOR & TRADE SHOWS.

NOVEMBER 1999 - AUGUST 2003 AAA ALARM SYSTEMS LTD. (180 NATUREPARK) INSTALLATIONS MANAGER

COORDINATES ALL INSTALLATIONS FOR RESIDENTIAL AND COMMERCIAL ALARMS SYSTEMS ON A DAILY BASIS FOR 13 SUB-CONTRACTORS. PURCHASING AND INVENTORY CONTROL FOR ALL PRODUCTS.

OCTOBER 1998 - NOVEMBER 1999 AAA ALARM SYSTEMS LTD. (180 NATUREPARK) CENTRAL STATION OPERATOR

VERIFY ALARM SIGNALS RECEIVED FROM COMMERCIAL AND RESIDENTIAL ALARMS FOR WESTERN CANADA. DISPATCH PROPER AUTHORITIES OR KEY HOLDERS TO ALARMS. ASSISTING CUSTOMERS AND TECHNICIANS WITH TECHNICAL SUPPORT.

MANY EMPLOYERS SINCE THE AGE OF 13 IN THE RESTURANT AND HOSPITALITY INDUSTRY, ADMINISTRATIVE/SECRETERIAL AND RETAIL SALES – THAT INCLUDE; CHICKEN DELIGHT CANADA LTD., SAFEWAY CANADA, PHARMAPLUS LTD., SAAN STORES/ GENDIS INC. AND FINTASTICS PET SHOP.

REFERENCES ARE EASILY AVALIABLE UPON REQUEST

PERSONAL PREFERENCES/HOBBIES INCLUDE – GROWING AND MAINTAINING HOUSEPLANTS, BIKING, SKIING, ROLLER DERBY/SKATING AND THRIFTING.

MAKE IT A GREAT DAY AND THANK YOU FOR TAKING THE TIME TO REVIEW MY RESUME!