

RIGHTS AND OBLIGATIONS OF AN ACTRA MEMBER:

An ACTRA Member shall not act in a manner that is prejudicial to the interest and welfare of ACTRA or its members.

The work rules and ethics for ACTRA members are defined in Article 404 of the ACTRA Constitution.

Article 404: Work Rules and Ethics:

- a) act in a manner to protect and respect the integrity of the profession and their colleagues in ACTRA;
- b) work only for employers/engagers with whom ACTRA or the Branch/Local Union has a Collective Agreement, or for engagers who are signatories to an ACTRA Agreement, Code or Schedule of Fees, and have not been declared unfair engagers/employers;
- c) except in the case of charitable or similar production, where specific written permission is given by ACTRA or the Branch/Local Union, work at a rate or fee of not less than that prescribed in the ACTRA or Branch/Local Union Agreement, Code or Schedule of Fees in effect;
- d) work only with members in good standing of ACTRA, or persons who have otherwise been qualified by ACTRA or the Branch/Local Union to work in its jurisdiction;
- e) work only under the terms of a written contract entered into prior to the engagement, where the Agreement, Code or Schedule so provides;
- f) work in compliance with all written agreements between ACTRA and other Associations or Unions;
- g) fulfill all contracts with employers/engagers and exercise professional conduct during an engagement by:
 - i) appearing at all places of work at the appointed time;
 - ii) maintaining membership in good standing and
 - iii) refraining from harassment of fellow members and employees of ACTRA

Copies of ACTRA By-laws and Constitution are available at the Branch/Local Union office and on the ACTRA website www.actra.ca.

IMPORTANT MEMBER RESPONSIBILITIES

Members can only work under ACTRA agreements.

Members are responsible for ensuring that their renewal fees are paid on time. Failure to pay renewal fees for any reason can lead to membership cancellation.

Members are responsible for ensuring that ACTRA has their correct home address, e-mail and phone number. Members can update their contact information by advising the home branch or on line by going to: <http://system.actra.ca/> ; UBCP/ACTRA members can go to: <http://system.actra.ca/ubcplogin.aspx>. A member must advise the Branch/Local Union office of any change within thirty (30) days. (ACTRA By-Laws, Obligations of a Member of ACTRA, #6)

ACTRA PRIVACY POLICY

ACTRA (Alliance of Canadian Cinema, Television and Radio Artists) is committed to the privacy of our members.

This Privacy Policy applies to information collected online through ACTRA's website, which includes www.actra.ca and links from that site to the ACTRA Membership System (AMS) and ACTRAonline (including Voice, Diversity, Stunts and Background). However you choose to provide information to us, we use security safeguards to ensure your personal information is protected. We are committed to informing ACTRA members about our privacy policies and information handling practices.

The personal information you provide to ACTRA is treated with care for your privacy and security. The information ACTRA members provide is used to deliver quality services to our ACTRA members.

Our site may contain links to other websites over which we have no control. ACTRA is not responsible for the privacy policies or practices of other websites you may choose to link to from the ACTRA website. We will indicate when you are leaving the ACTRA website by displaying a pop-up message.